



*Partnering with families to develop a student's full potential in Mind, Body, and Spirit through Catholic values.*

## **St. Mary's School Advisory Board Meeting**

**September 27, 2022; 6:00 pm**

### **Approved Meeting Minutes**

#### **Opening Prayer - Hail Mary**

#### **Parental Participation/Comment**

#### **Meeting called to order/Roll call**

Members: Roger Bailey, Ray Bissen, Brian Haggerty, Missy Koch, Kim Kubicek, Beth Oltmans, Von Petersen, Dave Thamert, Jen Swanson, Father Swamy, Father Starasinich

Absent: [Ray Bissen](#), [Brian Haggerty](#), [Fr. Swamy](#), [Fr. Starasinich](#)

#### **Approval of the Agenda**

Motion to approve by Roger, 2nd by Beth

#### **Approval of previous minutes**

Motion to approve by Roger, 2nd by Dave

#### **PRINCIPAL'S REPORT** (10 min)

Kindergarten teacher will be going on maternity leave soon, a longterm sub has been secured. We are still working on the school counselor opening. The carline is going well so far. CSCOE is now outreaching to greater MN Catholic schools, Jen is participating.

#### **COMMITTEE REPORTS** (10 min)

##### Permanent Committees

- [Finance / Facilities](#) (Von)
- [Policy](#) (Kim)
- [Enrollment / Marketing](#) (Beth)
- Fundraising (Roger)
- CEMF (Brian)

##### Temporary Committees

- MNSAA (Jen)
  - [Good progress continues to be made.](#)
- Facility Updates (Von)
- Teacher Recruitment

#### **OLD BUSINESS**

Topics	Champion	Desired Outcomes	Allotted Time
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Parish/School communication	Von	Next Steps	10 Minutes
<ul style="list-style-type: none"> <li>Looking to discuss actionable items we can initiate.</li> <li>Discussion had around increasing Parish/school communication/cooperation/participation. Will look at volunteering for a donut Sunday.</li> </ul>			
Policy	Kim	approval	15 min
<ul style="list-style-type: none"> <li><a href="#">SP-17 draft 6-29-21</a> 2nd Reading Motion to approve by Beth. 2nd by Missy.</li> </ul>			
<ul style="list-style-type: none"> <li><a href="#">SP-18 draft 6-29-21</a> 2nd Reading Motion to approve by Roger. 2nd by Beth.</li> </ul>			
<ul style="list-style-type: none"> <li><a href="#">SP-25 draft 6-30-21</a> 2nd Reading Motion to approve by Dave. 2nd by Beth.</li> </ul>			
<ul style="list-style-type: none"> <li><a href="#">SP-9 draft 9-20-22</a> 1st Reading Policy will be reviewed to include digital assets.</li> </ul>			

## NEW BUSINESS

Topics	Champion	Desired Outcomes	Allotted Time
MNSAA Update	Jen	Informational	5 min
<ul style="list-style-type: none"> <li>New strategic plan <a href="#">skeleton draft</a></li> <li>Strategic Plan Skeleton Draft reviewed with current progress</li> </ul>			
Approve <a href="#">Budget</a>	Von	Decision	15 minutes
<ul style="list-style-type: none"> <li>Budget reviewed and approved as presented. Motion to approve by Kim. 2nd by Roger.</li> </ul>			
Review <a href="#">Mission and Philosophy</a>	Jen	Discussion	5 min
<ul style="list-style-type: none"> <li>Mission and Philosophy reviewed.</li> </ul>			
New Board Member Training	Von	Discussion	
<a href="#">Discussed new board member training.</a>			
Hot Topics	Von		
<ul style="list-style-type: none"> <li>Fundraising Discussion</li> </ul>			

- Discussion on some future fundraisers and alumni engagement.
- 2027 will be our 150th anniversary of St. Mary's

**EXECUTIVE SESSION (yes/no) NO**

Start Time:

End Time:

**Closing Prayer - Glory Be**